

INSTITUTION OF LOKAYUKTA OF TELANGANA : HYDERABAD

CIRCULAR

Roc.No. 111/Lok/Estt/2026

Date: 18.02.2026

As per Section 9 (1) of the Telangana Lokayukta Act, 1983, a complaint may be made under the Act to the Lokayukta or Upa-Lokayukta in respect of any action, etc., by the person aggrieved only and in case the aggrieved person is dead or is, for any reason, unable to act for himself, the complaint may be made by any person who in law represents his estate, or as the case may be, by any person who is authorized by him in this behalf. But, it is noticed that non-complainants are representing the complainants before the Court of Lokayukta and the Court of Upa-Lokayukta without there being any authorization from the complainants, which amounts to violation of the above provision and that may give scope for impersonation, false representation, etc.

It is noticed that some of the complainants are not furnishing their complete addresses, e-mail IDs and mobile numbers due to which much delay and inconvenience is being caused in communicating the notices/summons and the orders passed by the Hon'ble Lokayukta and the Hon'ble Upa-Lokayukta.

It is also noticed that the complainants and the public servants are not filing the papers in order and duly indexed, as a result, much inconvenience is being caused to the Hon'ble Lokayukta and the Hon'ble Upa-Lokayukta to locate and verify the papers filed.

It is noticed by the Hon'ble Lokayukta that some of the parties are suppressing the details of the cases filed before the Courts/other Forums in respect of the subject dispute, status of said cases, etc.,

and such suppression may lead to pass orders inconsistent to the orders already passed by the Courts/other Forums in such cases.

In order to alleviate the above difficulties and problems and fix up the accountability and for giving effect to the provisions of the Act and Rules, the Hon'ble Lokayukta, in exercise of the powers conferred under Rules 19, 20, 21 and 22 of the Telangana Lokayukta and Upa-Lokayukta (Investigation) Rules, 1984, is pleased to issue the following directions:

- 1) The complainant shall affix his recent passport size photograph on the complaint (Form No.1) duly attested by Gazetted Officer, Village Munsif or Patel, Member of the State Legislature, Advocate, Notary Public, Sarpanch or a Central Nazir or Deputy Nazir governed by the Telangana Judicial Ministerial Service Rules.
- 2) The complainants shall furnish their complete addresses, mobile numbers and email IDs, if any, in the complaints and so also, the public servants shall furnish their mobile numbers and email IDs, if any, in their reports so as to enable the office of this Institution to process the notices, summonses, etc., conveniently and securely. In case there is any change in the address, mobile number and email ID, the same shall also be informed to the office of this Institution.
- 3) The complainants and the public servants shall keep their papers in order with pagination and duly indexed.
- 4) The complainant shall invariably state the details of the cases, if any, already filed in any Court/Forum/Authority in respect of subject dispute and the status of such cases and suppression of the same entails in rejection of the complaint.
- 5) The complainant shall bring to the notice of the Lokayukta or the Upa-Lokayukta, as the case may be, about the cases, if any, filed, in respect of subject dispute before any Court/Forum/Authority, during the pendency of the enquiry

in the complaint and the status of such cases and suppression of the same entails in rejection of the complaint.

- 6) The public servants shall bring to the notice of the Lokayukta or the Upa-Lokayukta, as the case may be, about the cases, if any, filed by the complainants or others in respect of the subject dispute before any Court/Forum/Authority and status of such cases from time to time.

**Sd/-
REGISTRAR**

INSTITUTION OF LOKAYUKTA OF TELANGANA: HYDERABAD

CIRCULAR

Roc.No.725/Lok/Estt/2025

Date: 04.11.2025

Several complaints/petitions are being filed/received by this Institution in hand written and illegible manner, due to which the Office of this Institution is unable to put up the note appropriately and so also the Hon'ble Lokayukta and the Hon'ble Upa-Lokayukta are unable to discern what exactly is the grievance/substance of such complaints/petitions, as a result, much delay is being caused in taking up the complaints/petitions and so, in order to alleviate the said difficulty the Hon'ble Lokayukta, in exercise of the powers conferred under Rules 19, 20, 21 & 22 of the Telangana Lokayukta and Upa-Lokayukta (Investigation) Rules, 1984, is pleased to direct all the concerned to file or, as the case may be, send the complaints/petitions, either in Telugu or English, in typed/printed form only.

**Sd/-
REGISTRAR**